



**PROCEEDINGS OF THE PRINCIPAL,  
GOVERNMENT POLYTECHNIC FOR WOMEN, PALAMANER**

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Principal (FAC)**

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**Internal Committee (IC)/2025, DATED:13/08/2025**

**SUB:** - Technical Education-Govt. Polytechnic for women, Palamaner –Constitution of Internal committee – Orders-issued

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**ORDER:**

The Internal Committee (IC) is constituted with the following members at this polytechnic.

**Members:**

S.No.	Name Sri/Smt.	Designation	Role
1	R. SAVITHRI	PRINCIPAL(FAC)	Chairman
2	B S L PRASANNA	HEAD OF EEE SECTION	Presiding officer
3	Dr. H.SRI VIDYA	HEAD OF CCP SECTION(FAC)	Member
4	K V PRIYANKA	LECTURER IN ECE	Member
5	S ROOPA	LECTURER IN CIVIL	Member
6	M KIRAN	HOSTEL MANAGER	Member
7	B VISHWANATH	SENIOR ASSISTANT	Member
8	M HUMERA	Student, final year DEEE	Member
9	G VAISHALI	Student, final year DCCP	Member
10	PADAMATI HARITHA	Student, final year DCE	Member
11	KANDALA UHASREE	Student, final year DECE	Member

The above committee is requested to perform following functions

1. Conduct orientation or training Programmes for members of the Committee.
2. Organise workshops or awareness Programme for the Staff, faculty, and students to sensitize them against sexual harassment, to create awareness on preventive measures and various acts of women protection.

3. Provide a platform for listening to complaints & redressal of grievance and organize periodical feed backs from the Students & Staff for any gender harassment.
4. Receive complaints of sexual harassment, investigate reported cases of sexual harassment if any and submit its report to the disciplinary authority recommending action to be taken against the accused scoundrels, maintain a record of cases and Nature of action taken.
5. upload the Annual Report in AICTE Portal by 30 June of the Calendar Year..

Further it is requested to all the committee members to maintain all the records and submit them as when required.

*R. Savitha*  
**PRINCIPAL** 14/08/25  
**PRINCIPAL**  
Govt. Polytechnic For Women  
PALAMANER - 517 408.  
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Individuals concerned through HOS  
File C section

Copy submitted to:  
The Director of Technical Education, AP, Mangalagiri for information.  
The Regional Joint Director of technical Education, Tirupati for information.